RTPI BOARD OF TRUSTEES MEETING
Via Microsoft Teams,
Wednesday, 26th May 2021
AGENDA

Time	Item	Description	Reference
11:00	1	Apologies for Absence	
11:02	2	Declaration of Interests	
Minutes of Previous Meeting			
11:05	3,3A	07.04.2021 Board of Trustees Meeting Minutes and action log	BOT21/MAY/03,3A (SB)
11:10	4	Matters Arising From the Minutes	
Standing Items			
11:12	5	Health and Safety Report	BOT21/MAY/05 (RP)
11:15	6	Risk and Issues Register	BOT21/MAY/06 (RW)
Items for Decision			
13:00	14	FC recommendation: Digital Transformation funding	BOT21/MAY/ (RP/AR)
13:10	15	MOU with the Irish planning Institute	BOT21/MAY/ (CMcL)
13:15	16	Going Concern Declaration – recommendation from AC and FC	BOT21/MAY/ (RP)
13:17	17	Trustees Report for Annual Review (excluding financial part)	BOT21/MAY/ (RP/JB)
13:30		**Lunch (30 mins)**	
Items for Decision			
14:00	18	Financial Statements 2020	BOT21/MAY/ (JB)
14:15	19	Auditor's Finding Report	BOT21/MAY/ (Jeremy)
14:30	20	Letter of Representation	BOT21/MAY/ (Jeremy)
Items for Noting			
14:40	21	Board Chair's Report	BOT21/MAY/ (Chair)
14:45	22	Urgent/Important updates from Committee Chairs	BOT21/MAY/
14:50	23	President's Report	BOT21/MAY/ (WY)
14:55	24	Chief Executive's Report	BOT21/MAY/ (VH)
15:00	25	Membership update for the Trustees	Slides (MK)
15:05	26 26A 26B 26C 26D 26E	Other Reports: - PAE - RTPI Cymru Report - RTPI NI Report - RTPI Ireland Report - RTPI Scotland Report	BOT21/MAY/ (Various)
Notified Business			
15:10	27	Any notified business not otherwise on the agenda	
		CLOSE	

Date of next meetings 2021: Thursday, 22 July 2021 (Trustees Away Day)
Wednesday, 15th September 2021
Wednesday, 1st December 2021