



Student Award

Category Information and Submission Form

**Submission deadline: Monday 17 May 2021**

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# Category information

The RTPI Awards for Research Excellence recognise and promote high quality and impactful spatial planning research from RTPI accredited planning schools and planning practitioners in the UK, the Republic of Ireland and internationally. The Awards are intended to:

1. Recognise the best spatial planning research from RTPI accredited planning schools and Members;
2. Highlight the implications of academic research for policy and practice;
3. Recognise the valuable contribution of planning practitioners (in the public and private sectors) to planning research; and
4. Promote planning research generally.

Being shortlisted or winning these prestigious awards is a clear demonstration of the quality of your work. All shortlisted and winning entrants will be provided with an RTPI Awards for Research Excellence logo, which can be used on your website, email, social media and promotional materials. We wish you the best of luck!

## The Student Award

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### Eligibility

This award is aimed at students who are working towards or have recently completed a non-research university degree. It highlights the methodological rigour of the research, as well as the ability to link research and practice. It is open to:

1. Undergraduate and non-research postgraduate students who are enrolled in universities offering accredited RTPI courses;
2. Everyone who completed an undergraduate or a non-research postgraduate course in universities offering accredited RTPI courses between April 2020 and April 2021;
3. RTPI members[[1]](#footnote-1) who completed or are enrolled in an undergraduate or non-research postgraduate course between April 2020 and April 2021, regardless of their academic affiliation.

Only planning research submitted (for dissertations and theses) or first published (for any other piece of research) between April 2020 and April 2021 (inclusive) is eligible for entry.

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### Geographical coverage

The submitted research and its potential implications for planning policy and practice can relate to anywhere in the world (focus on UK or Ireland is not required).

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### The definition of ‘planning research’

We interpret ‘planning research’ broadly. For example, research could primarily have implications for planning education or professional development, rather than practice or policy. Though the awards focus on spatial planning research, we encourage interdisciplinary and multidisciplinary research. We welcome non-traditional pieces of research such as applied research, action research or research by design. However, non-text-based research might incur further requirements (such as the provision of a longer summary, see entry form below).

For the purposes of the award, ‘research’ is a single piece of research and the actions directly related to its communication and dissemination. For example, a single article, a single chapter in an edited book, a single report, a book, a toolbox, a project or a plan can all be considered as ‘research’. Wider research programmes, edited thematic numbers and books comprised of different contributions, and series or collections are not considered as ‘research’ for the purposes of the award.

### Judging criteria

Entries to this category will be judged on the strength of the research submitted and its academic rigour. A particular stress will be put on ‘impactful’ research (i.e. that furthers planning practice, theory, or research) and on innovative research putting forward cutting-edge methods, approaches and theories.

A successful submission must satisfy the following five criteria:

1. **Relevance:** addresses issues and themes of current concern and relevance to spatial planning.
2. **Robustness:** evidence of an appropriate review of relevant literature and understanding of the current state of knowledge, setting out what is known, what is not known and what can and should be further researched on the subject.
3. **Methodology:** sound methodological reflection leading to the choice of an appropriate methodology and methods.
4. **Analytical and critical skills:** research conducted with intellectual rigour, showing understanding of the theoretical stakes, critical thinking and a structured analysis.
5. **Outcomes:** clearly presented results that respond to the research question and contribute to the better understanding of the subject, with possible implications for planning policy and/or practice.

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### How to enter

Entries must be submitted by **5pm on Monday 17 May 2021**. Incomplete submissions will not be considered. Please make sure you have the document for the correct category.

1. Download and save this document;
2. Complete the fillable Entry Formbelow and save the file
3. Open your browser and go to [www.rtpi.org.uk/awards-form/](http://www.rtpi.org.uk/awards-form/);
4. On the drop-down menu, select “RTPI Awards for Research Excellence”;
5. Complete the form on the website;
6. Convert the submitted research output (paper, book thesis etc) to .pdf;
7. Find a .jpeg image of yourself which best illustrates the submitted research
8. Upload your completed Entry Form, Research Output and Photograph and click on “submit”

**Naming convention**

Please follow the following naming protocol for submissions:

● SUBMISSION FORM:

[First name]\_[Last name]\_**SF**\_Student\_[Short title].pdf

E.g. John\_Doe\_SF\_Student \_An article about planning.pdf

● SUBMITTED PAPER:

[First name]\_[Last name]\_**MS**\_Student\_[Short title].pdf

E.g. John\_Doe\_MS\_Student\_An article about planning.pdf

If for any reason you are unable upload the research (or it is above the size limit of 10Mb), please provide a link where the submitted entry can be freely downloaded consulted in section G1 below. Failure to do so will disqualify your submission.

Please ensure you enter your name on entry form the way it should appear on the RTPI website and on any award certificates issued.

**The entry form will be used to judge your submission.**

### Awards ceremony

The winners of the RTPI Awards for Research Excellence 2021 will be announced at an awards ceremony, to be held virtually by Newcastle University on the afternoon of Wednesday 8 September 2021. All entrants are welcome to take part in the ceremony or send a delegate.

### Contact us

If you have any questions about entering the RTPI Awards for Research Excellence, or to report any issues with the application process, please contact [research@rtpi.org.uk](mailto:research@rtpi.org.uk).

### Terms and Conditions

1. Full submissions must be received by the RTPI by Monday 17 May 2021.
2. Word counts will be checked. A variation of up to 10% will be allowed, but anything beyond that will not be considered by the judges.
3. The RTPI reserves the right to share submissions with our member magazine *The Planner.*
4. The RTPI reserves the right to share submissions and entry forms with our judging panel*.*
5. Submitted material will be retained electronically by the RTPI.
6. The Royal Town Planning Institute is not liable for any costs you incur submitting this entry.
7. The decisions of the judging panel are final and no correspondence will be entered into before or after the event.

# Entry form

Student Award

### A. Contact data[[2]](#footnote-2)

**A1. Title**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**A2. First name(s)**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**A3. Middle name(s)**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**A4. Last name**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(optional: phonetic pronunciation of full name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_)

**A5. Postnominals**: \_\_\_\_\_\_\_\_\_\_\_\_

**A6. Gender:** \_\_\_\_\_\_

**A7. Contact email**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**A8. Contact telephone**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**A9. Contact address**:

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**A10. OPTIONAL - Social media accounts**:  
(we will engage with shortlisted and winning authors on social media):

A10a. *Twitter*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

A10b. *Instagram*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

A10c. *Facebook*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

A10d. *Linkedin*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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### B. Affiliations

**B1. Main academic/research institution**[[3]](#footnote-3): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**B2. Department**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**B3. Other current institutional affiliations**[[4]](#footnote-4):  
(separated by comma or semicolon)

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### C. Eligibility

**C1. Are you a Member of the RTPI? \_\_\_**

**C2. Does your main institution offer an accredited RTPI course? \_\_\_**

**C3. Were you studying towards a non-research degree at the time the research was submitted or published? \_\_\_**

### D. Research - general data

**D1. Research short title[[5]](#footnote-5):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**D2. Research full bibliographic reference:**(Harvard or Chicago style)

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**D3. Affiliation of the co-authors**:  
(separated by comma or semicolon. Please include the academic affiliation in brackets)

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**D4. OPTIONAL Co-authors’ contacts and social media:**(separate authors by semicolon. Include the contact/social media in brackets, separated by commas)

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**D5. Completion**[[6]](#footnote-6) **/ publication date**[[7]](#footnote-7) (MM/YYYY): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### E. Research - Research summary

**E1. Research summary**

Please provide a summary of the research (between 250 and 1000 words).

Text-based research should aim for a summary that is 10% of the word count of the submitted entry.   
Non text-based and diagrammatic entries (i.e. entries of which diagrams comprise 50% or more) should aim for a 1000 word research summary.

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**E2. OPTIONAL - Research description**

If you wish, you can provide a 100 word description that will be featured in our communications regarding shortlisted and winning entries.

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### F. Research - Critical evaluation

You will need to critically evaluate the work carried out and must demonstrate the strengths of your research.

#### F1. Relevance

Please outline[[8]](#footnote-8) (max 250 words):

* the research question(s) that are addressed by the research;
* how the research understands and deals with themes of current concern;
* why the research is relevant to spatial planning; and
* the research’s intended contribution to a better understanding of the subject.

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#### F2. Robustness

Please outline (max 250 words):

* the principal scientific literature and/or corpus of knowledge that the research has engaged with;
* the gaps in knowledge that existed prior to the research and how the research has engaged with them;
* the scope of the research, including a critical consideration on its limits; and
* the research’s intended contribution in relation to the wider literature on the matter.

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#### F3. Methodology

Please outline (max 250 words):

* the chosen methodology and the methods that were employed;
* the reflection that lead to the choice of the methodology; and
* the limitations and scope of the methodology.

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#### F4. Analytical and critical skills

Please outline (max 250 words):

* what theories were mobilised in analysing the data and accounting for the findings;
* how the empirical data were analysed; and
* how the findings relate back to the theory.

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#### F5. Outcomes

Please outline (max 250 words):

* the main outcomes of the research;
* in what way the outcomes respond to the research question(s);
* how the outcomes are presented (conclusive section, infographics, posters, abstracts, web resources...),
* what efforts have been made to make the research accessible to non-specialists (simple language, open access, use of images…);
* how the outcomes contribute to the better understanding of the subject; and
* how the outcomes contribute to planning policy and/or practice.

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### G. Other

**G1. Submission link:**

If for any reason you are unable to upload the submission on the RTPI portal, please provide a link where the submitted entry can be freely downloaded:

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**G2. OPTIONAL - Observations**

Please add any additional information that you might want to provide in the space below. While not part of the judging process, your observations can provide contextual information about the entry:

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**G3. OPTIONAL - Feedback**

Please insert any feedback on the submission process:

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1. For the purposes of the Student award, all types of membership (excluding Affiliate membership) are considered. [↑](#footnote-ref-1)
2. The submitter should be the first author must possess the relevant criteria for submitting the entry. [↑](#footnote-ref-2)
3. This is the institution where the entrant was at the time the research was submitted (for dissertations and theses) or published (for any other piece of research). [↑](#footnote-ref-3)
4. Please list all the current institutions (academic or otherwise) you are engaged in, member of (besides professional bodies), employed by or sponsored by. [↑](#footnote-ref-4)
5. This title will be used for all communications concerning the research. Please do not include the subtitles. [↑](#footnote-ref-5)
6. For theses and dissertations only: this should be the date in which the research was submitted to the jury. [↑](#footnote-ref-6)
7. For all other pieces of research: this should be the date of first publication. If it is a reedition, please put the year of first edition in brackets. [↑](#footnote-ref-7)
8. This and the following lists must be considered as an indicative, non-exhaustive and non-mandatory guideline for applicants’ evaluation. [↑](#footnote-ref-8)