



Sir Peter Hall Award for Excellence in Research and Engagement

Category Information and Entry Form

**Submission deadline: Monday 17 May 2021**

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# Category information

The RTPI Awards for Research Excellence recognise and promote high quality and impactful spatial planning research from RTPI accredited planning schools and planning practitioners in the UK, the Republic of Ireland and internationally. The Awards are intended to:

* Recognise the best spatial planning research from RTPI accredited planning schools and Members;
* Highlight the implications of academic research for policy and practice;
* Recognise the valuable contribution of planning practitioners (in the public and private sectors) to planning research; and
* Promote planning research generally.

Being shortlisted or winning these prestigious awards is a clear demonstration of the quality of your work. All shortlisted and winning entrants will be provided with an RTPI Awards for Research Excellence logo, which can be used on your website, email, social media and promotional materials. We wish you the best of luck!

## The Sir Peter Hall Award

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### Eligibility

This award is named after Sir Peter Hall, to reflect his life’s work to promote the wider understanding of planning and to apply academic research to policy and practice. As such, it recognises high-quality research that is likely to make an immediate impact beyond academia. It is aimed at established researchers, and is open to these groups:

* Academics who were employed by universities offering accredited RTPI courses at the time the research was conducted, regardless of their RTPI membership; and
* Academics who are RTPI members[[1]](#footnote-1)1, regardless of their academic affiliation.

Only planning research first published between April 2020 and April 2021 (inclusive) is eligible for entry.

### Geographical coverage

The submitted research and its potential implications for planning policy and practice can relate to anywhere in the world (focus on UK or Ireland is not required).

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### The definition of ‘planning research’

We interpret ‘planning research’ broadly. For example, research could primarily have implications for planning education or professional development, rather than practice or policy. Though the awards focus on spatial planning research, we encourage interdisciplinary and multidisciplinary research. We welcome non-traditional pieces of research such as applied research, action research or research by design, as long as they are published (see below). However, non-text-based research might incur further requirements (such as the provision of a longer summary, see entry form below)

For the purposes of the award, ‘research’ is a single published piece of research and the actions directly related to its communication and dissemination. For example, a single article, a single chapter in an edited book, a single report, a book, a toolbox, a project or a plan can all be considered as ‘research’. Wider research programmes, edited thematic numbers and books composed of different contributions, and series or collections are not considered as ‘research’ for the purposes of the award.

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### The definition of ‘published’

We accept entries published in any form. However, publications submitted for this award category must be publicly available online at the moment of the submission (whether for free or behind a paywall). In the case of published books, they must be available for free download or for purchase and the full text must be made available to the judges in digital form (to this end, preprint versions are accepted). Online repositories, including Academia.edu, Researchgate, institutional repositories and project websites are all considered as forms of publishing for the purposes of the award. When entries have been published multiple times, the publication date refers to the date it was first published and must be within the date range specified for each category.

### Judging criteria

Entries to this category will be judged on the strength of the publication submitted and its immediate dissemination, with particular attention to ‘impactful research’ that both furthers planning practice, theory or research and is made accessible to non-specialists.

The research should be the product of engagement with stakeholders and seek to have an impact on planning policy and practice through a programme of engagement which brings its findings to the attention of audiences beyond academia.

In judging this award, equal weight will be given to academic excellence (criteria 1 to 4) and wider engagement (criterion 5).

A successful submission must satisfy the following five criteria:

#### Relevance- an original approach to issues and themes of current concern and relevance to spatial planning.

#### Robustness- evidence of an appropriate review of extant literature and strong understanding of the current state of knowledge, setting out what is known, what is not known and what can and should be further researched on the subject.

#### Methodology and analysis- sound methodological reflection leading to the choice of an appropriate methodology, data, critical thinking and rigorous analysis linking results and theory which informs and challenges theory.

#### Outcomes- clearly presented results that achieve a better understanding of the subject and/or the development of new fields of enquiry, with implications for planning policy and/or practice and for theory.

#### Wider engagement- active effort to engage effectively and creatively with non-specialist audiences, to involve communities and stakeholders during the research, and/or to empower vulnerable communities as a result of the research.

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### How to enter

Entries must be submitted by **5pm on Monday 17 May 2021**. Incomplete submissions will not be considered. Please make sure you have the document for the correct category.

1. Download and save this document;
2. Complete the Entry Form below and save the file;
3. Open your browser and go to [www.rtpi.org.uk/awards-form/](http://www.rtpi.org.uk/awards-form/);
4. On the drop-down menu, select “RTPI Awards for Research Excellence”;
5. Complete the form on the website;
6. Convert the submitted research output (paper, book, thesis etc) to .pdf; and
7. Find a .jpeg image of yourself which best illustrates the submitted research
8. Upload your completed Entry Form, Research Output and Photograph and click on “submit”

**Naming convention**

Please follow the following naming protocol for submissions:

● SUBMISSION FORM:

[First name]\_[Last name]\_**SF**\_Sir Peter Hall \_[Short title].pdf

E.g. John\_Doe\_SF\_Sir Peter Hall \_An article about planning.pdf

● SUBMITTED PAPER:

[First name]\_[Last name]\_**MS**\_Sir Peter Hall\_[Short title].pdf

E.g. John\_Doe\_MS\_Sir Peter Hall\_An article about planning.pdf

If for any reason you are unable upload the research (or it is above the size limit of

10Mb), please provide a link where the submitted entry can be freely downloaded or

consulted in section G1 below. Failure to do so will disqualify your submission.

Please ensure you enter your name on entry form the way it should appear on the RTPI website and on any award certificates issued.

**The entry form will be used to judge your submission.**

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### Awards ceremony

The winners of the RTPI Awards for Research Excellence 2021 will be announced at an awards ceremony, to be held virtually by Newcastle University on the afternoon of Wednesday 8 September 2021. All entrants are welcome to take part in the ceremony or send a delegate.

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### Contact us

If you have any questions about entering the RTPI Awards for Research Excellence, or to report any issues with the application process, please contact [research@rtpi.org.uk](mailto:research@rtpi.org.uk).

### Terms and Conditions

1. Full submissions must be received by the RTPI by Monday 17 May 2021.
2. Word counts will be checked. A variation of up to 10% will be allowed, but anything beyond that will not be considered by the judges.
3. The RTPI reserves the right to share submissions with our member magazine *The Planner.*
4. The RTPI reserves the right to share submissions and entry forms with our judging panel*.*
5. Submitted material will be retained electronically by the RTPI.
6. The Royal Town Planning Institute is not liable for any costs you incur submitting this entry.
7. The decisions of the judging panel are final and no correspondence will be entered into before or after the event.

## Entry form

Sir Peter Hall Award

### A. Contact data[[2]](#footnote-2)

**A1. Title**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**A2. First name(s)**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**A3. Middle name(s)**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**A4. Last name**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(*optional: phonetic pronunciation of full name*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_)

**A5. Postnominals**: \_\_\_\_\_\_\_\_\_\_\_\_

**A6. Gender:** \_\_\_\_\_\_

**A7. Contact email**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**A8. Contact telephone**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**A9. Contact address**:

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**A10. OPTIONAL - Social media accounts**:  
(we will engage with shortlisted and winning authors on social media):

**A10a. *Twitter*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**A10b. *Instagram*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**A10c. *Facebook*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**A10d. *Linkedin*:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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### B. Affiliations

**B1. Main academic/research institution**[[3]](#footnote-3): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**B2. Department**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**B3. Other current institutional affiliations**[[4]](#footnote-4):  
(separated by comma or semicolon)

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### C. Eligibility

**C1. Are you a Member of the RTPI? \_\_\_**

**C2. Does your main institution offer an accredited RTPI course? \_\_\_**

### D. Research - general data

**D1. Research short title[[5]](#footnote-5):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**D2. Research full bibliographic reference:**(Harvard or Chicago style)

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**D3. Affiliation of the co-authors**:  
(separated by comma or semicolon. Please include the academic affiliation in brackets)

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**D4. OPTIONAL Co-authors’ contacts and social media:**(separate authors by semicolon. Include the contact/social media in brackets, separated by commas)

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**D5. Submission**[[6]](#footnote-6) **/ publication date**[[7]](#footnote-7)(MM/YYYY): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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### E. Research - Research summary

**E1. Research summary**

Please provide a summary of the research (between 250 and 1000 words).

Text-based research should aim for a summary that is 10% of the word count of the submitted entry.   
Non text-based and diagrammatic entries (i.e. entries of which diagrams comprise 50% or more) should aim for a 1000 word research summary.

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**E2. OPTIONAL - Research description**

If you wish, you can provide a 100 word description that will be featured in our communications regarding shortlisted and winning entries.

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### F. Research - Critical evaluation

You will need to critically evaluate the work carried out and must demonstrate the strengths of your research.

#### F1. Relevance

Please outline[[8]](#footnote-8) (max 250 words):

* The research question(s) that are addressed by the research;
* How the research understands and deals with themes of current concern
* Why the research is relevant to spatial planning; and
* The intended contribution of the research to improve understanding of the subject and/or to the development of new fields of enquiry.

#### F2. Robustness

Please outline (max 250 words):

* The principal scientific literature and/or corpus of knowledge that the research has engaged with;
* The gaps in knowledge that existed prior to the research and how the research has engaged with them;
* The scope of the research, including a critical consideration on its limits; and
* The research’s intended contribution in relation to the wider literature on the matter.

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#### F3. Methodology and analysis

Please outline (max 250 words):

* The chosen methodology and the methods that were employed;
* The reflection that led to the choice of the methodology;
* How the empirical data was analysed;
* What theories were mobilised in analysing the data and accounting for the findings;
* How the research furthers the theoretical and methodological reflection on the subject; and
* How the findings relate back to the theory
* How the research informs and challenges theory

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#### F4. Outcomes

**Please outline (max 250 words):**

* The main outcomes of the research
* In what way the outcomes respond to the research question(s);
* How the outcomes are presented (conclusive section, infographics, posters, abstracts, web resources…);
* How the outcomes contribute to the better understanding of the subject and/or to the development of new fields of inquiry
* How the outcomes contribute to planning policy and/or practice

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#### F5. Wider Engagement

**Please outline (max 250 words):**

* What efforts have been made to make the research accessible to non-specialists (simple language, open access, use of images…);
* How the research is disseminated within academia (open data, publications, presentations, conferences…);
* How the research is disseminated beyond academia (interviews, workshops, non-specialist articles, training, web resources…)
* How the relevant communities and stakeholders were involved during the research
* How the relevant communities are empowered by the results of the research; and
* How the research feeds back to wider debates on urban and societal issues

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**G. Other**

**G1. Submission link:**

If for any reason you are unable to upload the submission on the RTPI portal, please provide a link where the submitted entry can be freely downloaded:

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**G2. OPTIONAL - Observations**

Please add any additional information that you might want to provide in the space below. While not part of the judging process, your observations can provide contextual information about the entry:

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**G3. OPTIONAL - Feedback**

Please insert any feedback on the submission process:

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1. For the purposes of the Sir Peter Hall award, only Associate, Legal Associate, Chartered, Fellow

   and Honorary membership classes are considered. [↑](#footnote-ref-1)
2. The submitter must be the first author of the paper and must possess the relevant criteria for submitting the entry. [↑](#footnote-ref-2)
3. This is the institution where the entrant was at the time of the publication of the entry, or the institution that sponsored the submitted entry. [↑](#footnote-ref-3)
4. Please list all the current institutions (academic or otherwise) you are engaged in, member of (besides professional bodies), employed by or sponsored by. [↑](#footnote-ref-4)
5. This title will be used for all communications concerning the research. Please do not include the subtitles. [↑](#footnote-ref-5)
6. For theses and dissertations only: this should be the date in which the research was submitted to the jury. [↑](#footnote-ref-6)
7. For all other pieces of research: this should be the date of first publication. If it is a reedition, please put the year of first edition in brackets. [↑](#footnote-ref-7)
8. This and the following lists must be considered as an indicative, non-exhaustive and non-mandatory guideline for applicants’ evaluation. [↑](#footnote-ref-8)