



RTPI Training
Royal Town Planning Institute



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RTPI Training

2020 Course Directory

rtpi.org.uk/training

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Welcome

RTPI Training offers professionals in the planning environment a programme of tailored training courses. Designed and delivered by industry subject experts, our innovative programme offers practical insights into topical issues. Attending our courses will help you to expand your technical knowledge and skills, gain inspiration and learn all about the latest developments - everything you need to grow as a planning professional.

CPD is an ongoing process of learning through planning and reflection, through which professionals maintain and develop their expertise. CPD is important to planners and of course a requirement for all RTPI Members¹. Our courses contribute towards your CPD requirements.

All courses are delivered as one-day masterclasses, offering a mixture of skills and knowledge, theory and practice to make sure you have an in-depth understanding of the course topic and practical skills to take back to your workplace at the end of the course.

¹Apart from Student Members, Affiliate members and Retired Members.



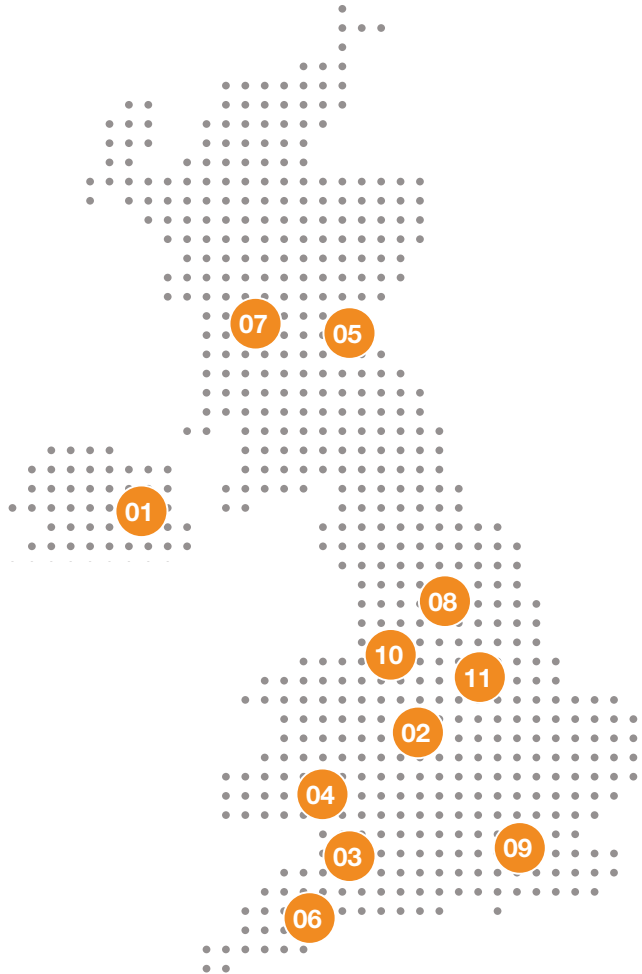
Why attend RTPI Training?

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- Find solutions and practical tips to your daily challenges
- Meet your Core CPD requirements
- Learn the latest developments
- Expand your technical skills
- Gain new insights and enrich your knowledge
- Hear from the experts
- Share ideas and learn from your peers
- Participate in interactive and stimulating sessions
- Reflect on the impact you can make in your practice
- Benefit from small groups to enhance learning outcomes

Course locations

- 01 **Belfast**
- 02 **Birmingham**
- 03 **Bristol**
- 04 **Cardiff**
- 05 **Edinburgh**
- 06 **Exeter**
- 07 **Glasgow**
- 08 **Leeds**
- 09 **London**
- 10 **Manchester**
- 11 **Nottingham**



RTPI's Core CPD Framework



The RTPI Code of Professional Conduct requires you to plan, undertake and record 50 hours of CPD in each 2-year period. Undertaking CPD differentiates a professional planner from someone who is just practising planning. The RTPI's Framework has been developed with input from members, employers and the wider profession. It provides a comprehensive overview of the Core CPD for the profession. Our Training programme is aligned to the Framework to help you prioritise your learning and development of both professional skills and planning knowledge.

There are 10 priorities:

Planning Knowledge

- Infrastructure Planning and Economic Development
- Health and Inclusive Planning
- Housing
- Environmental Planning
- Planning Law and Process

Professional Skills

- Championing Planning
- Business Development
- Ethics and Professionalism
- Digital Planning
- Design



The RTPI supports the adoption of all 17 UN Sustainable Development Goals, and our courses are designed to support as many of these goals as possible.

Courses

*(NEW for 2019)



Professional skills courses

Business skills for planners	P8
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Prices

Professional Skills and Planning Knowledge Courses

RTPI Member	£249 + VAT
*RTPI Member Concession	£149 + VAT
Non-member	£359 + VAT
*Non-member Concession	£259 + VAT

*Limited availability

- All our courses have registration from 09:00-09:30 and finish at 16:00. Lunch and refreshments are provided.
- Delegate number are restricted to enhance learning outcomes

Book online:

rtpi.org.uk/training

Business skills for planners

Learning outcomes:

- Use a range of tools and techniques for successful customer/client liaison
- Learn how to demonstrate the value of planning to clients, elected members and the community
- Gain insight into service planning and the management of planning teams

Who this course is for:

Anyone who needs to put together a business case.

Core CPD Framework:

- Business Development
- Championing Planning

Dates

[21 May](#)

[London](#)

[08 December](#)

[Birmingham](#)

All courses suspended
until 31 August

*Click on the dates above to
book your course.*



**Find out more
about our courses**

Communication skills for planners

Learning outcomes:

- Explore the key basics of successful spoken communication
- Gain insight into having effective meetings and conversations
- Learn key tips on how to present and speak in public clearly and persuasively

Who this course is for:

All planning professionals

Core CPD Framework:

- Championing Planning
- Ethics and Professionalism

Dates

[19 May](#)

London

[15 October](#)

Birmingham

All courses suspended until 31 August

Click on the dates above to book your course.



Find out more
about our courses

Giving evidence at inquiries

Learning outcomes:

- Understand the role and duties of expert witnesses
- Learn how to present your evidence to the best of your ability at the inquiry and deal confidently with cross-examination
- Gain valuable knowledge to feel confident to prepare and appear at a public inquiry

Who this course is for:

All planning professionals

Core CPD Framework:

- Ethics and Professionalism
- Championing Planning
- Planning Law and Process

Dates

[02 June](#) [London](#)

[01 December](#) [London](#)

All courses suspended until 31 August

Click on the dates above to book your course.

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Find out more about our courses

Heritage and conservation: making better places

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Learning outcomes:

- Learn how to apply the legislation and policy governing the historic environment in England, including Conservation Areas
- Gain insight into what designated and undesignated heritage assets are, the setting of heritage assets and how they are assessed
- Understand analysis techniques including Heritage Statements and Heritage Impact Assessments

Who this course is for:

Anyone who has absorbed the role of heritage officer or conservation officer or works in this field, including interprofessionals.

Core CPD Framework:

- Design
- Ethics and Professionalism
- Planning Law and Process

Dates

[21 April](#)

London

[15 September](#)

Birmingham

All courses suspended
until 31 August

*Click on the dates above to
book your course.*

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**Find out more
about our courses**

Leadership for planners

Learning outcomes:

- Explore what good leadership is
- Learn what qualities are needed for high performing planning teams
- Leadership during change – what does this mean? How do you do it?

Who this course is for:

Aspiring or future leaders.

Core CPD Framework:

- Championing Planning
- Business Development

Dates

19 March	London
02 December	Bristol

All courses suspended
until 31 August

*Click on the dates above to
book your course.*



Find out more
about our courses

Negotiation and influencing for planners

Learning outcomes:

- Learn what makes a good negotiator
- Gain insight into how to prepare for a negotiation
- Understand the key steps of the negotiation conversation

Who this course is for:

Anyone who works with community engagement. This course is also useful for working with local authorities, developers, council members, and other stakeholders.

Core CPD Framework:

- Championing Planning

Dates

[23 April](#)

[London](#)

[03 December](#)

[Manchester](#)

All courses suspended until 31 August

Click on the dates above to book your course.



Find out more about our courses

Personal wellbeing and resilience for planners

Learning outcomes:

- Learn new strategies on how to thrive as a planner
- Discuss how to deal with large caseloads
- Explore different approaches to challenging situations
- Consider how you can best support colleagues in your team and across the planning community

Who this course is for:

All planning professionals

Core CPD Framework:

- Health and Inclusive Planning
- Ethics and Professionalism

Date

12 November London

All courses suspended
until 31 August

*Click on the date above to
book your course.*



Find out more
about our courses

PlanTech for planners

Learning outcomes:

- Know what types of technology are available to planners
- Learn how to effectively use data to help make informed planning decisions
- Discover where to find and how to include PlanTech in your daily practice

Who this course is for:

All planning professionals

Core CPD Framework:

- Digital Planning

Dates

01 October London

All courses suspended
until 31 August

*Click on the date above to
book your course.*



**Find out more
about our courses**

Project management for planners

Learning outcomes:

- Gain tools and techniques to support you to develop a ‘real life’ project plan
- Learn how to identify and manage risks for your planning work
- Receive practical tips on time management, stakeholder engagement, resource allocation and effective team management
- Receive hands-on experience in how to make your projects a success

Who this course is for:

Anyone at any stage of their career who could benefit from seeing a project from start to finish.

Core CPD Framework:

- Business Development
- Ethics and Professionalism

Dates

13 February	London
02 July	Cardiff
13 October	Leeds
24 November	Belfast

All courses suspended
until 31 August

*Click on the dates above to
book your course.*



**Find out more
about our courses**

Writing skills for planners

Learning outcomes:

- Learn how to structure your message to get your points across
- Understand how to structure your reports so that readers can extract information at speed
- Get tips and tricks on using layout to maximise impact
- Apply these techniques to everyday communications like emails and report writing

Who this course is for:

All planning professionals

Core CPD Framework:

- Business Development
- Championing Planning

Dates

13 May	Exeter
21 September	Belfast
03 November	London

All courses suspended
until 31 August

Click on the dates above to
book your course.



Find out more
about our courses

Challenges in Sustainability Appraisal (Strategic Environmental Assessment)

Learning outcomes:

- Refresh your knowledge of the SA/SEA process and legal requirements
- Take a critical look at how SA/SEA has been undertaken alongside local development plan-making in practice, including Neighbourhood/Community plans
- Learn about current issues in SEA/SA

Who this course is for:

All planning professionals

Core CPD Framework:

- Environmental Planning
- Planning Law and Process

Date

[09 September](#) London

All courses suspended
until 31 August

*Click on the date above to
book your course.*



**Find out more
about our courses**

Developers and viability: introduction

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Learning outcomes:

- Learn the language of development, the different types/sources of finance/contingency and profit
- Increase your understanding of viability assessment, property valuation and assessing sales value, whilst understanding build costs
- Gain practical experience of designing a scheme, understanding the risks, including loss and profit
- Get insight into the timings of developing a scheme and implications of delays

Who this course is for:

Anyone who wants an introduction to how developers work.

Core CPD Framework:

- Infrastructure Planning and Economic Development
- Housing

Dates

[26 February](#) Birmingham

[10 March](#) London

[14 October](#) Belfast

All courses suspended
until 31 August

*Click on the dates above to
book your course.*

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**Find out more
about our courses**

Developers and viability: advanced

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Learning outcomes:

- Lead on CIL/S106 agreements within the context of the NPPF
- Fully understand the legal framework and the implication for affordable housing
- Be able to maximise the capture of value from development
- Have practical examples of successful viability assessments that lead to sustainable development

Who this course is for:

Those who have attended *Developers and viability: introduction*

Core CPD Framework:

- Infrastructure Planning and Economic Development
- Housing

Dates

1 July	London
10 September	Birmingham

All courses suspended until 31 August

Click on the dates above to book your course.

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Find out more about our courses

Environmental Impact Assessments (EIA)

Learning outcomes:

- Build your confidence across the EIA process
- Enhance your understanding of the EIA Regulations and the formal screening and scoping stages
- Gain valuable hints and tips around the Environmental Statement and decision notice
- Recognise the need for proportionate assessment and mitigation practice

Who this course is for:

Anyone who needs their knowledge refreshing, especially newly qualified planners, mid-career changers or if conducting an EIA.

Core CPD Framework:

- Environmental Planning
- Planning Law and Process

Dates

[17 March](#) Nottingham

[05 May](#) Belfast

[11 June](#) London

[08 October](#) Bristol

All courses suspended
until 31 August

*Click on the dates above to
book your course.*



**Find out more
about our courses**

Flooding, sustainable drainage systems and climate change

Learning outcomes:

- Gain a better understanding of sustainable development and spatial planning to future proof society
- Embed the principles of climate justice into urban planning
- Have practical case studies of effective urban drainage projects that benefit the community
- Develop an understanding of the regulatory framework for sustainable drainage systems

Who this course is for:

All those working on coastal or inland projects where flooding is a risk.

Core CPD Framework:

- Environmental Planning

Dates

[07 May](#)

[London](#)

[16 September](#)

[Cardiff](#)

All courses suspended until 31 August

Click on the dates above to book your course.



Find out more about our courses

Gaining insight into NSIP and PINS

Learning outcomes:

- Gain an overview of NSIPs and lessons learnt
- Hear a legal update
- Gain first-hand knowledge on suppliers and clients working together on Development Consent Order applications
- Get a local authority perspective on lessons learnt so far

Who this course is for:

All planning professionals

Core CPD Framework:

- Infrastructure Planning and Economic Development
- Championing Planning
- Environmental Planning

Dates

[28 April](#)

London

[07 October](#)

Manchester

All courses suspended until 31 August

Click on the dates above to book your course.



Find out more about our courses

Housing delivery

Learning outcomes:

- Understand what needs to be in place to meet the ambitious housing delivery target
- Hear about the infrastructure needed to support this growth
- Consider the five-year land supply and what the issues and implications for delivering affordable housing are

Who this course is for:

All planning professionals

Core CPD Framework:

- Housing
- Infrastructure Planning and Economic Development

Date

04 June

London

All courses suspended until 31 August

Click on the date above to book your course.



**Find out more
about our courses**

Impact of CIL and S106

Learning outcomes:

- Learn how charging regimes work alongside planning applications
- Gain an insight to charging fees - legal challenges and opportunities
- Explore how to capture value from development
- Explore the relationship between CIL and local plans following the revised NPPF

Who this course is for:

Anyone who needs to consider the impact of CIL and S106.

Core CPD Framework:

- Infrastructure Planning and Economic Development

Date

16 June

Manchester

All courses suspended until 31 August

Click on the date above to book your course.



Find out more about our courses

Implementing the Planning (Scotland) Act 2019

Learning outcomes:

- Be updated on the new Planning Act and the national and regional context for planning in Scotland
- Consider the impact of the Act on the decision making and development planning process
- Receive practical advice on implementing legislation
- Share best practice with others in the planning profession

Who this course is for:

Planners in Scotland who would like practical support on implementing the Act.

Core CPD Framework:

- Planning Law and Process

Dates

04 March

Edinburgh

29 April

Glasgow

All courses suspended
until 31 August

*Click on the dates above to
book your course.*



**Find out more
about our courses**

Planning and community engagement

Learning outcomes:

- Understand the importance of community engagement as part of the planning process
- Discover a range of tools and techniques for effective working with communities
- Evaluate a variety of approaches to community engagement to select the most appropriate one for your projects

Who this course is for:

All planning professionals.

Core CPD Framework:

- Championing Planning
- Ethics and Professionalism

Dates

[06 May](#)

London

[06 October](#)

Manchester

All courses suspended
until 31 August

*Click on the dates above to
book your course.*



Find out more
about our courses

Planning and design: making better places

Learning outcomes:

- Gain an insight into national and local frameworks and the implications these have for design
- Take part in a site visit, exploring the process of appraising design
- Learn how to write design guidance and design codes
- Work on case studies and review good practice

Who this course is for:

All planning professionals

Core CPD Framework:

- Design
- Ethics and Professionalism

Date

[25 February](#) London

[05 November](#) Birmingham

All courses suspended
until 31 August

*Click on the dates above to
book your course.*



Find out more
about our courses

Planning for health and inclusivity

Learning outcomes:

- Discover new ways to enable healthy place-making through practical case studies
- Consider the latest updates on accessibility policy and development
- Learn about the role town planning plays in promoting good mental health in communities
- Embed the principles of inclusivity into the planning process

Who this course is for:

All planning professionals

Core CPD Framework:

- Health and Inclusive Planning

Date

18 November

London

All courses suspended
until 31 August

*Click on the date above to
book your course.*



Find out more
about our courses

Planning for resilient town centres

Learning outcomes:

- Explore what the future of town centres could look like
- Learn from examples on what makes a town centre resilient
- Understand how technology and the changing nature of retail habits impacts the way we use town centres

Who this course is for:

All planning professionals

Core CPD Framework:

- Infrastructure Planning and Economic Development
- Digital Planning

Dates

[12 May](#)

[London](#)

[23 September](#)

[Leeds](#)

All courses suspended until 31 August

Click on the dates above to book your course.



**Find out more
about our courses**

Planning law and practice

Learning outcomes:

- Understand the terminology of case law and key planning legislation and regulations
- Know the implications for development plans and environmental assessments
- Gain a better understanding of the key processes including planning applications and planning enforcements
- Have relevant case studies that exemplify how planning law could affect your work

Who this course is for:

All planning professionals

Core CPD Framework:

- Planning Law and Process
- Ethics and Professionalism

Dates

[27 February](#) [Birmingham](#)

[09 June](#) [London](#)

All courses suspended
until 31 August

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book your course.*



**Find out more
about our courses**

Planning for non-planners

Learning outcomes:

- Gain a clear understanding of the importance and purpose of the planning system
- Appreciate the wider context and gather insights into the legislative framework and guidance within which you are working
- Know what a planning application is and how a decision is made

Who this course is for:

Anyone who is not a planner but needs to know more about planning, e.g. councillors, elected members, planning assistants and other built environment professionals.

Core CPD Framework:

- Championing Planning

Dates

20 May	Belfast
01 July	Nottingham
30 September	Cardiff
03 November	Edinburgh
03 December	London

All courses suspended until 31 August

Click on the dates above to book your course.



**Find out more
about our courses**



What our delegates think:

“I liked the fact that it was a small group - about 20 people. This enabled better learning and whole group discussion.”

“I found the presentation throughout the day to be really engaging and delivered in a very effective and informative way.”



Contact the RTPI Training team:

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#RTPICPD



RTPI Training
Royal Town Planning Institute

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