

Reference	NAP19/JUL/22
Date	19 July 2022



ROYAL TOWN PLANNING INSTITUTE

NATIONAL ASSOCIATION OF PLANNING ENFORCEMENT NETWORK
NAPE Management Committee Agenda

The Royal Town Planning Institute, Online Meeting

Held on MS Teams – please use the link in the meeting invitation.

19 July 2022

14:00 – 16:00

1. Welcome, Introductions
 - CA, CB, CM, DR, OS, IV, RM, SC, RB, MB all present
 - KB sent her apologies

2. Network Update from Network Manager
 - MB advised that there 1058 members up from 1018 members last meeting (March 2022) and that the LinkedIn Group has 181 up from 176 members
 - OS advised that she's been invited to join Member Value Project
 - There was a discussion over different ways we could increase participation in the network and the need to promote it within RTPI's wider membership
 - SC suggested that we have overarching subscription letters where we can ask whether RTPI members are part of NAPE as a benefit and we can feed NAPE content into the national membership newsletter and also advised that RTPI is working on redesigning the preference centre
 - Discussion over the best use of LinkedIn; MC to put out call to actions on their personal pages, share the NAPE newsletter for one free month in advance of conference
 - DR raised issue of whether each representative could know which local authorities are covered within their region, RB advised that there are initiatives afoot to strengthen links between regions and Las
 - SC advised that we have a grid for blogposts with slots for external content and an enforcement blog with a clear call to action would help to promote the network and that the Planning your World Network is another opportunity to get NAPE out there
 - IV spoke about the possibility of an anonymised blog sharing enforcement cases as they are often sensitive – but RTPI explained they can't host or publish this due to GDPR reasons and the potential of jigsaw identification

Actions

MB and SC to have a further discussion on ways to promote NAPE to wider network (blogpost, free month of newsletter, profile on Planning your World platform) and get back to the MC

MC to put out regular calls to join the network on their personal LinkedIn pages

MB to find out more about the relationship between RTPI regions and local authorities

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3. Promoting the network

- Shadowing an Enforcement Officer
 - CA recapped successful shadowing trip where the RTPI President went up to Hambleton and got more of an idea of enforcement – and said that we would like to do the same again next year
- Design Toolkit
 - SC advised that as a further use for the DLUHC funding which we have left over we are in the process of putting together a design toolkit, and have so far made a value proposition but need to put together a route into the profession document – we will use these to make a graphic document which we can get out through RTPI and DLUHC channels to boost recruitment
 - IV advised that routes into the profession are extremely varied
 - CA emphasised the importance of cases studies – which SC advised would come as the next stage of the project
 - DR explained that on the flipside some of the issues they experience are that it is difficult to illustrate to people that enforcement roles can actually be very similar to other jobs in planning
 - MB suggested that if each MC sends her their experience of getting into enforcement it should show enough of a breadth of experience – agreed by MC
- LinkedIn (already covered in early discussion)

Actions

MB to organise shadowing an enforcement officer day for next year

MC members to send MB their experience of getting into planning enforcement

4. 2022 NAPE Conference

- MB passed on DP's apologies for not being able to attend the meeting and gave update that this year the event will be ticketed at £35+VAT for members and £60+VAT for non-members
- MB and DP going on a site visit to the venue the next day
- MB confirmed that the program and all the speakers are arranged, and that event page would be launch within the next few weeks
- MB asked whether it would be useful to arrange a call on the workshop on conflict resolution and stress management – CA advised it would
- CA put forward idea of giving 10 free spaces to students, RB said staff would look into whether an invitation to UWE students would be a possibility
- DR and CM asked to be part of the program, it was agreed that DR should chair the DLUHC session, CM the Planning Law Update, RM the Gypsies and Travellers, and CB the PINs session
- CM asked whether or not there will be discounted rates to stay in the hotel rooms at the venue

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- RB advised that we don't normally cover NAPE MC's travel expenses to the conference but maybe able to do so in lieu of this in person meeting

Actions

MB to arrange call between panel members on the workshop on conflict resolution

MB to go back to DP to see whether there's a budget for 10 free spots for students

MB to go back to DP to ask about discounted hotel rooms

MB and RB to get clarification on whether we'll cover NAPE MC's travel expenses to the NAPE Conference 2022

MB to arrange conference catch up call about a month before the NAPE Conference

5. RTPI Membership

- MB gave update that we are currently in the process of identifying APC candidates who recently were elected Chartered and work in planning enforcement if any of the APC assessors work in planning enforcement with aim of delivering a training session tailored to enforcement BUT membership Membership Assessment Manager is currently on annual leave but membership has assured me we'll get more of an update on this next week

Actions

MB to give update to NAPE MC as soon as she hears from membership

6. Enforcement Resourcing Research

- MB gave update that we are planning on doing up to ten interviews of enforcement team leaders from around the country and requested that MC members send her contact details
- RB advised that it's England only

Actions

Each MC member in England to send a couple of people's names and email addresses to MB so she can approach them for interview

- MB also raised point that our Enforcement Handbook will need to be updated once the new measures come through
- IV added that biodiversity issues will also need to be added in update as the guidance has changed
- RB recommended that there are three separate issues to consider including water pollution (nutrient neutrality), all the things which will come out of the Levelling Up and Regeneration Bill which won't be enacted until next year, and how to implement/enforce Biodiversity Net Gain
- CA concurred that we need to be involved in BNG when it's enacted as it will have a major impact on enforcement officers