

Reference	NAP08/MAR/22
Date	08 March 2022



ROYAL TOWN PLANNING INSTITUTE

NATIONAL ASSOCIATION OF PLANNING ENFORCEMENT NETWORK
NAPE Management Committee Agenda

The Royal Town Planning Institute, Online Meeting

Held on MS Teams – please use the link in the meeting invitation.

08 March 2022

13:30 – 15:30

1. Welcome, Introductions
 - CA, CM, CB, RM, KB, DR, OS, IV, MB, RB and DP all present
 - IHBC was represented at the meeting by Lone le Vay

2. Network Update from Network Manager
 - MB advised that 1018 members just down from 1019 which was what we had in the last July meeting (2021) and the LinkedIn Group has 176 members up from 165 last meeting
 - MC advised that many a major hurdle to increasing NAPE membership is that planning enforcement officers find it difficult to gain RTPI membership and that the applications are assessed in a way which makes it difficult for them
 - There was a discussion around increasing traffic on the LinkedIn group through publicising the NAPE Ask Months more and also training MC members on how to post more frequently

Actions

MB to speak to membership team about the potential of RTPI running a workshop specifically aimed at helping planning enforcement officers acquire RTPI membership

MB to publicise NAPE Ask Month on LinkedIn

MB to ask social media manager if she can provide MC with guidance or training session on how to use the platform

Additional agenda item – IHBC and NAPE

- LV represented IHBC at the meeting and expressed a wish to re-establish links between the two
- IV agreed that there is a disconnect between conservation officers and planning enforcement officers at local authorities
- Discussion around how there is a need for more training on how heritage and enforcement can work together, and the specificities of prosecuting on listed buildings

Actions

MB and LV to liaise about putting a case study in the an edition of the NAPE Newsletter

IHBC to potentially run a session at the NAPE Conference in October

3. Promoting the network
 - Shadowing an Enforcement Officer

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- MB advised that there have been conversations with the RTPI President about shadowing an enforcement officer for a day for publicity
- CA agreed that he is happy to do this but going on site visits and access could be a potential issue
- MB advised that DLUHC are happy for us to propose further uses for the £5,083.34 remaining from previous NAPE funding
- MC agreed that they would really like to promote the network to young planners who might not be aware of enforcement as a career path
- CM suggested the idea of a video which could be disseminated through social media and promoted at other conferences to help recruit young planners into the profession

Actions

MB to chase Tim Crashaw about his diary regarding shadowing an enforcement officer

MB and RB to go back to RTPI comms team about remaining DLUHC funds and the possibility of a promotional video

4. 2022 NAPE Conference

- Sponsorship – DP advised that we are currently reaching out to no5 chambers and Planning Portal
- DP advised that for the Venue we have the Mercure Hotel in Manchester on the 4th of October, capacity of 100 people
 - It has one breakout room in which we can hold a second parallel session
- IV suggested that as Ivy Legal will be holding their enforcement conference in Manchester a few weeks the location is not ideal

Actions

DP to continue to get agreement from sponsors

DP and MB to come up with ideas for a new location

- Program
 - IHBC to do a training session on heritage
 - Discussion around holding a session on drones
 - KB suggested holding a session on mental health, suggested Dr William Bird as being particularly good
 - Suggestion to hold a session on conflict resolution and dealing with difficult customers i.e. aggressive phone calls, being conscious of personal safety
 - Discussion on holding a session on gypsies, travellers and injunctions against persons unknown
 - MC advised they would also like a talk from PINs, and a planning law update
 - Further suggestion of DLUHC coming to explain any changes which might be being implemented

Actions

MB to put together a draft program and MC to suggest speakers