

<i>Reference</i>	BOT21.DEC.14
<i>Date</i>	1 December 2021

Board of Trustees

Report from Sue Bridge - the Chair of the Board of Trustees

FOR INFORMATION

1. Background

The Governance Review recommended that the Chair of the Board of Trustees should inform the Board of their activities since the last Board meeting, particularly where there has been the use of any delegations from the Board.

2. Activity

- 2.1. Since the Board meeting in September, I have 'spoken' (some via email) to all Trustees for 2022 in a 121, to discuss committees and appointments for next year, training and other matters.
- 2.2. I have attended my fortnightly 121s with the Chief Executive, although they have been somewhat sporadic over the autumn due to holidays, party conferences and COP26.
- 2.3. I have offered an exit interview to the Trustees who are leaving the board at the end of this month.
- 2.4. I have attended 2 Finance Committee meetings, as an ex officio member, a meeting of the Appointments and Remuneration Committee and attended the General Assembly virtually. I also attended the last meeting of the Audit Committee to observe.
- 2.5. At the time of writing, I will be attending the President's dinner on 29th November.

3. Training

- 3.1. I will be attending the Induction day for new Trustees and GA members on the 8th December.
- 3.2. All Trustees should have completed their training on GDPR, Equality and Diversity and Unconscious Bias.
- 3.3. I will be discussing training requirements with new 2022 trustees with Governance. If existing trustees have any requirements for new or refresher training, please let me know, although in line with our desire to continue to improve the effectiveness of the Board, existing trustees may also be asked to attend training during the course of the year.

4. Use of Delegated Powers

- 4.1. I have used my delegated powers to sign off various communications and paperwork for the forthcoming ballot of members on the changes to the constitution.

5. Other Matters

- 5.1. 2021 has been another difficult year but notwithstanding covid, we have made significant steps in many areas, not least the constitutional changes and I would like to thank the

Governance team, and Sukhpreet Bhatia in particular, for all the help and advice she has given me and the Governance Working Group in bringing this to a conclusion.

5.2. I would also like to thank all my fellow trustees, the members of SET and the staff of the RTPI for their support, enthusiasm and professionalism over the year and take this opportunity to wish you all the compliments of the season.

5.3. There are no other matters not contained on other reports elsewhere on the agenda.

Susan Bridge
Chair
17th November 2021