



# Planning Enforcement on a budget



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Aims of the presentation:

- 1 To flag up initiatives and procedures to run effective enforcement teams at a time of budget constraints
- 2 To facilitate discussion, sharing of ideas and to learn from each others experiences.

Money is tight and enforcement is likely to get squeezed, BUT

People are far more likely to complain about the service offered-expectations are high.



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## COMMUNICATION



- Encourage all complainants to progress concerns in writing.
- Use of the web.
- Prioritise cases-and be realistic when setting priorities and targets.
- Ask complainants to contact you for updates/progress reports.

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## PROACTIVE ENFORCEMENT

- Priorities when monitoring-do not try and do everything.
- Links with Building Control-shared approach
- Use databases for temporary permissions.
- Use in formatives to stress the importance of conditions
- Raise awareness-leaflets/web pages



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## TAKING ACTION

- Record keeping-procedures in place
- Avoid mistakes-PCN's/RFI's
- Save time-use templates
- Avoid mistakes-check and double check all aspects of the notice. Use checklists
- Effective reporting mechanisms-delegated powers?
- Links to other regulatory teams



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## TO CLOSE

- Enforcement (like other service areas) is under pressure
- Most authorities will have established working practices in place, some good, some not so good.
- Learn and borrow from the best.



## OPEN DISCUSSION

