

## THE ROYAL TOWN PLANNING INSTITUTE

### EXECUTIVE BOARD

SUMMARY REPORT of a meeting of the Executive Board held at 41 Botolph Lane, London on 12 December 2007.

PRESENT Janet O'Neill (in the chair), Faraz Baber, Chris Berry, Jim Claydon, Peter Geraghty, Vincent Goodstadt, Clive Harridge, John Harvey, Mike Hayes, Ann Skippers, Peter Wilbraham, Martin Willey, Robert Upton (Secretary General).

- The Board had a wide ranging discussion about the strategic direction of the Institute in the short, medium and long term. Robert Upton will write a paper summarising the Board's deliberations for the next meeting.
- Representatives of the Town and Country Planning Summer Schools attended to discuss ways in which the relationship between the Schools and the Institute could be strengthened. It was agreed that a memorandum of understanding should be written, reflecting discussions with the Board and outlining future activities to ensure reciprocal benefits for Summer Schools and the Institute.
- The Board approved the Management Accounts to October 2007 and the Year End Forecast.
- The Board resolved to approve the 2008 budget pending receipt of further detail outlining the rationale for budgetary decisions that have been made.
- Indicators Paper – the Board found this useful to understand the breadth of the Institute's work.
- The Board co-opted Andrew Taylor to be the Young Planner and John Harvey the Associations representative on Executive Board for 2008. The Board also made General Assembly co-options: Robert Hobbs and Graham Holmes (Student/Licentiate Members), Carol Robinson (Technical Member), Don Alder (Associations representative).
- The Board agreed to recommend to General Assembly that Vincent Goodstadt and Peter Wilbraham be re-appointed as Honorary Treasurer and Honorary Solicitor & Secretary respectively.
- Janet O'Neill reported that her Presidential theme for 2008 would be Lifelong Learning.
- A detailed paper on the Board Away Day in April would be presented at the February meeting. The conclusions of the Governance Working Party and the Membership Structures Group would be examined.
- The Board noted the NAPE constitution.
- The work of the Policy Directorate and the Institute as a whole in responding to the Planning Bill was widely endorsed.
- The work on the review of the *New Vision for Planning* was commended. Any other comments or suggestions on areas for exploration should be e-mailed to Clive Harridge.
- A Communiqué on Board decisions taken should be sent to General Assembly directly after the meeting, once approved by the Senior Vice-President.
- A Board member will report to the January General Assembly on current work regarding committee structures and processes, as part of the Member Body Operations Group update.

- It was agreed that General Assembly members should be contacted, canvassing their opinions on what topics should be debated at their quarterly meetings.
- Janet O'Neill thanked those Board members for whom this was their last meeting for all their hard work during their time as trustees.