

February 2007.

Date	Nature of Professional Work / Task Undertaken	What skills / competencies has this work developed?	What skills/ knowledge do you feel you need to develop?	Employer Verification
07.02.07 – 15.02.07.	Assisting with the assessment of saved/deleted policies to be submitted to the Secretary of State. See Assessor Comment 2	Greater understanding of LDF process, with list of policies being produced and put into the LDS. Critical analysis of Local Plan Policies against PPGs / PPSs, and RSS.	Greater understanding / knowledge of PPGs / PPSs, and RSS.	<i>Employers</i>
15.02.07	Meeting with agent regarding redevelopment of brownfield site within rural village potentially for market housing / affordable housing.	Research of Policies regarding the assessment for affordable housing, sustainable development issues. Policy approach Local Plan, Interim Policy guidance and PPS1, PPG3, PPS3 and PPS7. See Assessor Comment 1	Further research on similar applications to see what Policy approach has been adopted.	<i>Employers</i>
19.02.07	Team meeting with the Environment Agency discussing SFRA in light of PPS25, UCS and site specific requirements for the Core Strategy.	Greater understanding of the role required for external consultants to help contribute to an evidence base for the Core Strategy in terms of SFRA, flood modelling and UCS.	How SFRA and UCS are produced, what are the criteria that are used etc.	<i>Employers</i>
01.02.07 – 28.02.07	Policy response to Development Control applications including <ul style="list-style-type: none"> <li>- proposed village shop outside the village Built Environment;</li> <li>- construction of agricultural dwelling;</li> <li>- construction of 149 dwellings on the water front – public open space, affordable housing, S106 contributions;</li> <li>- CoU of Listed Barn to animal shelter</li> </ul>	<ul style="list-style-type: none"> <li>- Better understanding of PPS6 and PPS7 with regard to providing facilities in rural areas;</li> <li>- knowledge of requirements Annex A of PPS7 functional and financial for agricultural dwelling;</li> <li>- appreciation of complex nature of competing policy requirements, assessment of scheme against Urban Development Strategy (background study for LDF);</li> <li>- location of development – sustainability criteria.</li> </ul>	Further Policy responses to Development Control applications – major applications – to increase knowledge of PPS/PPGs.	<i>Employers</i>

## Assessor Comments

**Overall comment:** Take care to use the template provided. This is available in electronic format on the RTPJ's website and direct from the RTPJ, so there should be no need to create your own. However if you do, ensure that each of the columns is represented, as in this example the section on Knowledge and Understanding has been omitted. As it happens, the candidate has included examples of knowledge/understanding development within the skills/competencies column, but separating them out can help you to get the most from your reflection. Skills & competencies reflect what you can do ('know how') whereas knowledge and understanding relate to what you know, or have come to better understand as a result of your work ('know what'). The two are closely linked when it comes to applying knowledge in practice, but the log book layout should ensure that you are able to think across the whole range of your abilities.

With just one side of text for the month, the Licentiate may wish to consider providing a little more detail on each entry, or giving more examples of the work he/she has undertaken (the RTPJ would expect each monthly entry to account for around 2-4 sides of text). However this would be played out more clearly in the full series of log book entries.

**Comment 1:** this is a good example of where the Licentiate clearly communicates that he/she is aware of the relevant documents to the documents and policies relating to the area of work.

**Comment 2:** it is useful to be quite specific about your own particular involvement with a task, to ensure that Assessors are clear. As a Licentiate, you are not necessarily expected to be leading on large projects, but you do need to be able to describe your own contribution and be exercising independent professional judgement. It is important that this is drawn out in the final written APC submission. Being very clear on the exact nature of your involvement should also help you better to chart your own development, and looking back to observe how you have taken on increased responsibility and improved your capacity to practice independently.