

Young Planners Cymru

AGM

Friday 3rd December 2010

Minutes

Title:	Young Planners Cymru		
Subject:	AGM		
Date & time:	3 rd December 2010		
Meeting place:	Wales Millennium Centre	Minutes by:	Lindsay Christian
Present:	Lindsay Christian (LC) Andrew Charles (AC) Wayne Reynolds (WR) Davina Powell (DP) Laura Price (LP) Lucie Taylor (LT) Elen Jenkins (EJ) Laura Joseph (LJ) Sarah Minett (SM) Anthony Bubb (AB) Jamie Donegan (JD) James Davies (JD)	Apologies:	Leo Boyrez Hannah Jones Andrew Ward Oliver Yeats James Gibson Stephen Trythall

ITEM	DESCRIPTION
1	<p>Welcome and Apologies:</p> <p>James Davies (chair) welcomed back current and new members to the second AGM of Young Planners Cymru. Apologies were noted.</p>
2	<p>Annual Review</p> <p>Terms of Reference –</p> <p>The Terms of Reference as agreed at the initial AGM of YPC in 2009 were introduced to the group. Amendments were discussed and the final draft is to be sent out to the steering group for approval and signature in the first meeting of 2010.</p> <p>Amendments included:</p> <p>Clarification of student membership, the increase of a student member on the steering group to represent each year of the planning courses offered by Cardiff University. This was agreed by the group. Paragraph 4.1 and 5.6 to be amended to reflect the agreed change.</p>

ITEM	DESCRIPTION
	<p>Paragraph 5.4 it was agreed that the third bullet point 'Assisting the Regional Events committee in...' is to be removed.</p> <p>The group agreed to the addition of a Licentiate Representative to the formal roles held by the group</p> <p>Events –</p> <p>YPC has hosted two events over the past year.</p> <ol style="list-style-type: none"> 1. The National Young Planners Conference 2. Annual joint pub quiz with Planning Aid Wales. <p>Future Events: 2010: 17th December Civitas event 2011: Possible events: Bream, Landscape design, River Projects, Two Quiz nights , Student Workshop and Treasure Hunt</p>
3	<p>Financial Update:</p> <p>The joint pub quiz raised £150 for YPC. £34 were spent on advertising leaflets for the national conference The remaining funds available at present are £116, this must be spent by the end of December 2010. The group agreed that the funds would be spent on:</p> <ul style="list-style-type: none"> - Continuation of the YPC email address. James Davies to organise and send invoice. - Purchasing a YPC banner for all future events. - Remaining funds towards prizes for the next quiz.
4	<p>Election of Officers:</p> <ul style="list-style-type: none"> - Chair – Wayne Reynolds - Young Planner National Representative – Lindsay Christian - Secretary – Sarah Minett - Treasurer – Laura Price - Communications Manage – Andrew Charles - Student Representatives – Laura Jospeh, Elen Jenkins, Anthony Bubb and Leo Boyrez. - Events Managers South Wales– Davina Powell and Jamie Donegan - Events Managers North Wales – Position not taken <p>Licentiate Representative – Position not taken, possible interest to be confirmed at the next meeting.</p>
5	<p>Any Other Business:</p> <p>Thanks and best wishes given to James Davies for his support and hard work during the last year.</p> <p>Wayne Reynolds and Andrew Charles are part of the tender panel for next years national young planners conference.</p> <p>Lucie Taylor highlighted the possibility/ advantage of a link with RTPI Management board. LT to investigate.</p>
6	<p>Date of Next Meeting:</p> <p>January 2011 details tbc</p>